



Notice of meeting of

Executive Member For Neighbourhood Services and Advisory Panel

To: Councillors Bowgett (Chair), Holvey (Vice-Chair), Orrell, Potter, Taylor, Waller (Executive Member), B Watson and Watt

Date: Thursday, 6 December 2007

Time: 5.00 pm

Venue: The Guildhall

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Wednesday 5 December 2007, if an item is called in *before* a decision is taken, *or*

4:00 pm on Monday 10 December 2007, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Exclusion of Press and Public

To consider excluding the public and press from the meeting during consideration of annex 2 to agenda item 5 on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that information). This information is classed as exempt under Paragraphs 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

3. Minutes (Pages 3 - 12)

To approve and sign the minutes of the meeting held on 17 October 2007.

4. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is Wednesday 5 December 2007 at 5pm.

5. 2007/08 Second Monitoring Report - Finance & Performance (Pages 13 - 42)

This report presents the latest projections for revenue and capital expenditure for the Neighbourhood Services portfolio and traded accounts, and progress against the directorate plan priorities, including first half year (2007/08) performance against target for the directorate's key performance indicators.

6. York Neighbourhood Pride Update (Pages 43 - 52)

This report summarises the work carried out to date under the York Neighbourhood Pride initiative. The report proposes a forward programme for the next 18 months.

7. Cold Calling Controlled Zones (Pages 53 - 60)

This report is to update Members on the introduction of Cold Calling Controlled Zones in the City of York and to seek approval for a staged approach in widening the adoption of zones across the city.

8. Home Information Packs (Pages 61 - 68)

This report seeks approval to adopt a policy for enforcement of the legislation introduced on 1st August 2007, requiring sellers of residential properties to provide certain information about their home, known as 'Home Information Packs' or 'HIP'.

9. The Implementation of a Food Hygiene 'Scores on the Doors' Scheme (Pages 69 - 76)

This report seeks approval for the introduction of a food hygiene 'scores on the doors' scheme.

10. Neighbourhood & Community Safety Group Legal Actions (Pages 77 - 80)

This report informs Members of the results of legal actions (prosecutions, formal cautions and fixed penalties) undertaken by the Neighbourhoods and Community Safety area of the Directorate of Neighbourhood Services (Environmental Health, Trading Standards and Licensing) for the period 1st July 2007 to 30th September 2007.

11. Carbon Management Programme - Neighbourhood Services (Pages 81 - 86)

This report provides information on work carried out by Neighbourhood Services in support of the environmental sustainability elements of the corporate strategy.

12. Forward Plan (Pages 87 - 88)

To review the forward plan for the Executive Member for Neighbourhood Services and Advisory Panel for the 2007/08 municipal year.

13. Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name: Simon Copley

Contact details:

- Telephone – (01904) 551078
- E-mail – simon.copley@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.